

Salt Lake County Job Description **Open Space and Urban Farming Program Intern**

PROGRAM DESCRIPTION AND JOB SUMMARY

The Open Space and Urban Farming Intern (Intern) is a valued member of the organization and will share the responsibility for the daily management of Open Space and Urban Farming programs. Our Open Space initiatives preserve natural lands located in Salt Lake County for the enjoyment of county residents and the public at large. Our Urban Farming initiatives provide resources and technical assistance to local producers, programs to increase local food production, and create opportunities for our residents' to build a deeper connection with their food.

This internship is a great opportunity for the right individual who wants to learn about the development and implementation of programs that are models for land conservation and preservation, alternative urban land use, and strengthening local food value chains.

ESSENTIAL FUNCTIONS

The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position.

- **Manage & oversee field support for volunteer stewardship activities in Open Space parcels and nature areas.**
- Coordinate and implement activities for the Get Into the River Festival.
- Perform research, generate photos, and create marketing/outreach material for projects.
- Assist program staff in researching and developing new citizen science programs.

QUALIFICATIONS, SKILLS AND ABILITIES

- Must be able to do research and analyze data independently, determining next steps, with minimal supervision.
- Experience working with diverse communities, interest and familiarity with issues relating to urban planning, conservation, and a genuine appreciation for the natural world.
- Proficiency in Microsoft Office applications required; experience with InDesign preferred.
- Must have a valid driver's license, a vehicle with car insurance and be able to pass the defensive driving course. Must feel comfortable driving to various Open Space locations throughout the county to implement volunteer events.
- Required to work evenings and Saturdays.
- Must agree to a BCI (background check).

This position is an individual placement AmeriCorps Member position through the Utah Campus Contact – <http://utahcompact.org/>. The individual must complete 300 hours of service to receive compensation of \$1230.69 education award. The position requires 15-20 hours of service work per week and terminates no later than November 31, 2018.

Salt Lake County is accepting applications now and will interview candidates on a rolling basis. Candidates are encouraged to apply early; the target hire date for the position is **May 20, 2018**.

Please email your cover letter & resume to Supreet Gill at skgill@slco.org by May 15, 2018.