



RECYCLE UTAH EDUCATION & OUTREACH INTERNSHIP

Title: Sustainable Business Intern and/or Sustainable Education Intern

Recycle Utah, located in the heart of Park City, offers internships throughout the year in the spring (January – May), summer (May – August), and fall (September – December). If you are interested in gaining practical experience in environmental education (K-8) and business outreach, this may be an ideal position for you. Additional responsibilities include outreach and marketing, environmental advocacy, and working with customers at our drop-off center. Opportunity exists to create your own project, as is the beauty of the non-profit industry.

Recycle Utah is seeking an intern to assist our staff with the following in Spring 2026:

Education

- Represent Recycle Utah at outreach events across Summit County
- Teach K-5 students as desired with Education Director
- Write Green Tips for the local paper and assist with miscellaneous research projects

Recycle Utah Center Customer Service

- Help us operate Recycle Utah's bustling center (at least 3 hrs/week)
- Be available for customers (approximately 400 cars/day)
- Perform simple manual work with moving recyclables, equipment, etc.

Marketing and Communications

- Creating marketing and educational materials for Recycle Utah
- Assisting in promoting and staffing of events
- Work with staff on fundraising ideas and materials

Requirements:

1. Knowledge of/interest in Recycle Utah's work.
2. Excellent written and verbal communication skills.
3. Friendly and outgoing demeanor.
4. Ability to commit 8-10 hours/week, with some evenings/weekends. Hours are flexible.

How to Apply:

1. **Submit a one-page cover letter**, detailing your interest and relevant experience.
2. **Submit your resume**, which should include relevant work and academic experience.
3. **Submit two professional, or academic references.**

Please send application documents to Education Director, **Chelsea Hafer**
(Chelsea@Recycleutah.org) Applications due by **December 10th, 2025.**